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STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

MICHAEL P. FLANAGAN  
SUPERINTENDENT OF  
PUBLIC INSTRUCTION

April 26, 2012

**MEMORANDUM**

TO: Local and Intermediate School District Superintendents and  
Public School Academy Directors

FROM: Sally Vaughn, Ph.D. *Sally*  
Deputy Superintendent/Chief Academic Officer

SUBJECT: 2011-2012 Registry of Educational Personnel Application and Teacher  
Student Data Link Collection

The purpose of this communication is to highlight the critical importance of complete and accurate submissions of data regarding educator evaluation labels and the Teacher Student Data Link (TSDL). The 2011-2012 school year is the first year for which districts will report educator evaluation labels (e.g., an effectiveness rating) for all educators in the Registry of Educational Personnel (REP) application. The REP application opened on April 1 and will be available through July 2, 2012.

For the 2011-2012 school year, districts will also report data linking students to their teachers of record for 2011-2012 courses in the TSDL collection in the Michigan Student Data System (MSDS). The TSDL collection is an end-of-year collection that reports data from the full 2011-2012 school year. The TSDL collection will open on April 30 and will be available through August 1, 2012.

Both of these submissions are critical to the educator evaluation provisions in the American Recovery and Reinvestment Act of 2009, and in alignment with current state statute. The Michigan Department of Education (MDE) distributed \$1.3 billion to school districts through the federal State Fiscal Stabilization Fund (SFSF) to implement and conduct several activities, including linking teachers to students, and conducting educator evaluations and the resulting effectiveness labels. The SFSF grant required your district, as a condition of receiving funds, to sign assurances that included providing the data required to fulfill the state's grant application.

The MSDS authorized users will receive communication from the Center for Educational Performance and Information (CEPI) when the 2011-2012 TSDL collection is available for access; however, MSDS authorized users charged with

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submitting these data in MSDS need your support and guidance to ensure these data, which are crucial to Michigan educator evaluations, are collected and reported timely and accurately.

Please note that a report summarizing educator evaluation labels by school district will be available to the public by the end of September. A preview report of the district's educator effectiveness labels will be available to authorized users of the REP. That report in REP should be reviewed carefully because there will be no opportunity to change or correct these data after the REP application is closed.

CEPI will analyze data submitted through TSDL looking for missing teachers and students. Please pay attention to data quality communications from CEPI that can help you to ensure complete submission of this important information.

We encourage you to visit MDE's Educator Evaluation Systems webpage at: [http://www.michigan.gov/mde/0,4615,7-140-22709\\_57992---,00.html](http://www.michigan.gov/mde/0,4615,7-140-22709_57992---,00.html) for the most up-to-date educator evaluation information, timelines, and a collection of "best practices" from around the state.

For additional information, please contact Venessa Keesler, Ph.D., manager of Evaluation, Research, and Accountability at [mde-accountability@michigan.gov](mailto:mde-accountability@michigan.gov) or (877) 560-8378, option 6.

cc: Public School Principals  
Michigan Education Alliance